



**32BJ Benefit Funds**  
25 West 18th Street  
New York, NY 10011-4676

[www.32bjfundsemployer.org](http://www.32bjfundsemployer.org)  
212-388-3354 Employer Services

December 7, 2022

Dear Participating Employer:

**NEW Short-Term Disability (STD) Benefits**

We are sending you important information about the new Short-Term Disability (STD) Benefits.

Starting on January 1, 2023, the Building Service 32BJ Health Fund benefit package will include a new short-term disability (STD) benefit providing your employees with a monetary benefit for up to 13 weeks of (STD) per year.

**WHO WILL ADMINISTER THE BENEFITS?**

The Building Service 32BJ Health Fund will provide this benefit through Guardian Life Insurance Company of America (Guardian).

**HOW WILL THIS PROCESS WORK?**

If medical leave is required, employees must contact Guardian to file a claim. Guardian will reach out to the contact person in your organization for employment information. The 32BJ Health Fund is sending letters to employees notifying them of this new benefit.

**WHAT IS THE COST OF THIS ADDITIONAL BENEFIT TO AN EMPLOYER AND WILL ROSTER REPORTING TO THE FUND CHANGE?**

Your contribution to the 32BJ Health Fund under your collective bargaining agreement will cover the cost. You will report in ESS the last day the member worked as the disability start date.

**IF I HAVE QUESTIONS?**

Please contact your Benefit Funds Account Representative or Employer Services at 1-212-388-3354 for questions regarding roster reporting of the new STD benefit effective January 1, 2023.

Sincerely,

Trevor Montgomery  
Assistant Director, Employer Services